

## **VOTING BY ABSENTEE BALLOT**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 10 consecutive days before the election. **The elector must also be registered in order to receive an absentee ballot. Proof of photo identification must be provided before an absentee ballot may be issued.**

### **You must make a request for an absentee ballot in writing.**

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail, email, online, or in person.

### **MAKING APPLICATION TO RECEIVE AN ABSENTEE BALLOT BY MAIL, E-MAIL, OR ONLINE:**

**The deadline for making application to receive an absentee by mail, e-mail, or online is:  
5pm on the fifth day before the election, Thursday, February 13, 2020.**

**Town of Manitowoc Rapids, Clerk Jessica Backus**  
**PO Box 123, Manitowoc, WI 54221-0123**  
**[townofmtwcrapids@gmail.com](mailto:townofmtwcrapids@gmail.com)**

**Note:** Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

### **VOTING AN ABSENTEE BALLOT IN PERSON**

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

Town of Manitowoc Rapids Town Hall, Clerk Jessica Backus, 8624 CTH JJ, Manitowoc, WI 54220  
Available by appointment ONLY – Call 920-901-6559

### **The first day to vote an absentee ballot in the clerk's office with an appointment is:**

Tuesday, January 28, 2020 call 920-901-6559 or email [townofmtwcrapids@gmail.com](mailto:townofmtwcrapids@gmail.com) to set up an appointment.

### **The last day to vote an absentee ballot in the clerk's office with an appointment is:**

Friday, February 14, 2020 last appointment will be scheduled no later than 5:00 P.M.

No in-person absentee voting may occur on the day before the election.

### **Requesting an absentee ballot through [myvote.wi.gov](https://myvote.wi.gov)**

Registered voters may request an absentee ballot by visiting [myvote.wi.gov](https://myvote.wi.gov) and clicking on "Vote Absentee". Follow the prompts given and your request will be emailed to your municipal clerk.

The municipal clerk will deliver voted ballots returned on or before Election Day to the polling place before the polls close on Tuesday, February 18, 2020. Any ballots received after the polls close will not be counted.

Dated this 10<sup>th</sup> day of January, 2020.

Jessica Backus

Town of Manitowoc Rapids Clerk/Treasurer